

**BOARD OF COUNTY COMMISSIONER'S
NOTICE OF MEETING AND AGENDA FOR A REGULAR
SCHEDULED MEETING OF**

**TUESDAY MAY 30, 2017
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of May 22, 2017.
- D. Bid Openings:** Accept, Award, and/or Reject the following (State law requires bids to be opened in house meeting of the Board of County Commissioners.)
 - 1. Bid #BE-1801** – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2017 through June 30, 2018.
- E. Items of Business:** Discussion, Consideration and/or Action regarding the following:
 - 1. Recognition** of Angelica Arnold as the Director of CommunityWorks Juvenile Detention Center.
 - 2. Requisition No. 17-4824** to Galls from Sheriff M&O Account, B2A for the purchase of (2) 5.11 Tactical Men's Cargo PDU Pants in the amount of \$44.99 each and (6) Namestrips in the amount of \$1.57 each for a total of \$99.40.

The following items E3 – E36 are Consent Items and are routine in nature

- 3. Standard Service Contract** between Cleveland County Commissioners on behalf of the Cleveland County Court Clerk's Office and Summit Mailing & Shipping for the rental of In Series 700 Postage Machine & Dynamic Weighing Machine Platform. The Court Clerk will pay a monthly lease payment of \$259.00 a month payable in 4 quarterly installments. The term of this agreement is July 1, 2017 through June 30, 2018.
- 4. Standard Service Contract** between the Cleveland County Commissioners on behalf of the Cleveland County Court Clerk and Summit Mailing & Shipping for maintenance on In Series 700 Postage Machine & Dynamic

Weighing Machine Platform in the amount of \$84.00 per month for the period July 1, 2017 through June 30, 2018.

5. **Standard Service Contract** between the Cleveland County Commissioners on behalf of the Cleveland County Clerk and R.K. Black, Inc. for Total Care Maintenance of Source Tech 9620 Printer in the amount of \$71.48 per quarter and includes 4,500 prints per quarter with an overage charge of \$.0158788. Includes all parts, labor, toner, and internal consumables. Paper is excluded. The term is for July 1, 2017 through June 30, 2018.
6. **Contract** between Cleveland County OSU Extension Service and Eureka Water Company for 5 Gal. Bottles Ozarka Drinking Water as needed, cost \$6.20 per bottle for the period July 1, 2017 through June 30, 2018.
7. **Copier Maintenance Agreement** between Cleveland County OSU Extension Service and Oklahoma Copier Solutions for service on a Sharp MX5141N Digital Copier. Monthly cost per copy is \$.006 per B/W copy and \$.008 per Color copy effective July 1, 2017 through June 30, 2018.
8. **Standard Service Contract** between Cleveland County Board of County Commissioners and R.K. Black to provide maintenance services on 1 Sharp MX-3640N to include parts, labor, travel, and toner at a base rate of \$99.90 per month for 3000 B/W copies and 1000 color copies. Overages are billed at \$.01443 for B&W and \$.0600 for color for the period July 1, 2017 through June 30, 2018.
9. **Standard Service Contract** between Cleveland County Board of County Commissioners on behalf of Building Maintenance and Oklahoma Copier Solutions for copier maintenance on Sharp MX4501N to include parts, labor, drum, toner and staples at a base rate of \$10.00 per month with 900 B/W copies and 100 color copies. Overages are billed at \$0.0075 per B/W copy and \$0.07 per color copy for the period July 1, 2017 through June 30, 2018.
10. **Contract** between Cleveland County Board of County Commissioners and Eureka Water Company for 5 Gal. Ozarka Water Bottles at \$6.20 each for the Cleveland County Wellness Center. The term is for July 1, 2017 through June 30, 2018.
11. **Contract** between Cleveland County Board of County Commissioners on behalf of Cleveland County Building Maintenance and Eureka Water Company for 5 Gal. Ozarka Water Bottles at \$6.20 each for the Cleveland County Building Maintenance. The term is for July 1, 2017 through June 30, 2018.
12. **Contract** between Cleveland County Board of County Commissioners and Eureka Water Company for 5 Gal. Ozarka Water Bottles at \$6.20 each for the Cleveland County Commissioners Office. The term is for July 1, 2017 through June 30, 2018.

13. **Lease** for space at 1650 W. Tecumseh Rd, Norman OK between the Board of County Commissioners and Crossroads Youth and Family Services to include all of Suite 500 for the period July 1, 2017 through June 30, 2018.
14. **Lease** for space at 1650 W. Tecumseh Rd, Norman OK between the Board of County Commissioners and CommunityWorks to include all of Suite 100 for the period July 1, 2017 through June 30, 2018.
15. **Lease** for space at 1650 W. Tecumseh Rd, Norman OK between the Board of County Commissioners and Office of Juvenile Affairs (OJA) to include all of Suite 300 for the period July 1, 2017 through June 30, 2018.
16. **Notice of Appointment** of Requesting Officers for the Cleveland County Sheriff's Department: Sheriff Joseph K. Lester, Undersheriff Rhett B. Burnett, and Patty Cox at alternate for the Sheriff's Office Donation Cash Fund Sub Accounts CFBG6 and CFBG7 for the fiscal year ending June 30, 2017.
17. **Notice of Appointment** of Receiving Officers for the Cleveland County Sheriff's Department: Valerie Matheus and Gayla Sukenis for the Sheriff's Office Donation Cash Fund Sub Accounts CFBG6 and CFBG7 for the fiscal year ending June 30, 2017.
18. **Agreement** between the Cleveland County Sheriff's Office and Total Beverage Services LLC, to provide bottled water at the Cleveland County Courthouse Security Office, 201 S. Jones, based on a two week delivery cycle for a period from July 1, 2017 through June 30, 2018.
19. **Renewal** of the agreement between Cleveland County Sheriff's Office and Leads Online for electronic search database for an annual subscription fee of \$2,988.00 for the period July 1, 2017 through June 30, 2018.
20. **Maintenance Agreement** between Cleveland County Sheriff's Department and Standley Systems for maintenance on two Savin Copiers, Model 920SPF and Model MP3054 at a monthly rate of \$53.50 which includes 5,000 B/W copies and overages are billed at \$.0145 per copy. The term is for the period July 1, 2017 through June 30, 2018.
21. **Maintenance Agreement** between Cleveland County Sheriff's Department and Standley Systems for maintenance on two Savin Copiers, Model 5210SF and MPC3503, to be billed at \$212.00 per month and includes parts, labor, travel, drums, developer, and black and color toner. This amount includes 10,000 B/W copies and 1000 color copies per month. B/W overage rates are \$.014 per copy and color overage rates are \$.072 per copy. The term is for the period July 1, 2017 through June 30, 2018.
22. **Maintenance Agreement** between Cleveland County Sheriff's Department (F. DeWayne Beggs Detention Center) and Standley Systems for service to include parts, labor, travel, drums, developer, black toner and 5,000 copies at a monthly rate of \$62.50 for the Savin 920SPF. Overages will be billed at

\$0.0125 per copy. The term is for the period July 1, 2017 through June 30, 2018.

- 23. Maintenance Agreement** between Cleveland County Sheriff's Department (F. DeWayne Beggs Detention Center) and Standley Systems for service to include parts, labor, travel, drums, developer, black toner and 5,000 copies at a monthly rate of \$44.00 for the Savin SP4054SPF. Overages will be billed at \$0.0088 per copy. The term is for the period July 1, 2017 through June 30, 2018.
- 24. Maintenance Agreement** between the Cleveland County Sheriff's Department (F. DeWayne Beggs Detention Center) for July 1, 2017 to June 30, 2018. The Yearly rate is \$5,502.00 to include parts, labor and travel as well as drums, developer, and black & color toner. This amount includes 60,000 black & white copies and 12,000 color copies, prorated for the fiscal year for the Savin C2828. Black & white overage rates are \$0.0097 per copy and color overage rates are \$0.0525 per copy. The annual amount also includes 550,000 black & white copies for the Savin 9070 with overage rates at \$0.0078 per copy.
- 25. Resolution** to declare surplus K612-28 Barracuda Spam/Virus Firewall from the Cleveland County IT Department. This item was traded in on a new Spam/Virus Firewall.
- 26. Contract** between Cleveland County Health Department and Eureka Water Company for 5-gallon bottles of water at the Norman and Moore locations in the amount of \$6.20 per bottle for the period July 1, 2017 through June 30, 2018.
- 27. Contract** between Cleveland County Health Department and Moore Public Schools to provide instructional services for up to three children enrolled in the Early Foundations program for the Moore Public Schools. The Health Department will bill Moore Public Schools at a rate of \$833.00 per four week billing period for services to up to three children. Travel related to training for instructional assistants will be billed at a rate of \$.47 per mile and shall not exceed costs authorized by the State Travel Reimbursement Act. The contract shall not exceed \$30,000.00 per program for the period July 1, 2017 through June 30, 2018.
- 28. Contract** between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring for the Moore Office from July 1, 2017 through June 30, 2018. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$702.00 for Fire Alarm System Inspection and testing ; \$64.50 for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$288.00 for fire alarm monitoring and security (programming is extra @ Oklahoma State Labor Rates).

- 29. Contract** between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring for the Norman Office from July 1, 2017 through June 30, 2018. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$992.00 for Fire Alarm System Inspection and testing ; \$69.00 for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$288.00 for fire alarm monitoring and security (programming is extra @ Oklahoma State Labor Rates).
- 30. Agreement** between the Cleveland County OSU Extension Service and Schendel Pest Services for spraying of pests at a cost of \$50.00 per month for the period July 1, 2017 through June 30, 2018.
- 31. Invoice #CLC-0417** from IBTS for CDBG DR Program services during the month of April 2017 in the amount of \$22,559.27
- 32. Invoice**, Reference: 308516 from Fellers, Snider, Blankenship, Bailey & Tippens, P.C. regarding Joseph Lester in the amount of \$69,346.37 for professional services and expenses through April 30, 2017.
- 33. Accept** Notice to the Board of County Commissioners from Tammy Belinson, County Clerk, in regards to the County Clerk signing Certificate of Assessed Valuation and Public Official’s Authorization of Manual Signature requested by Stephen H. McDonald & Associates for the issue of general obligation bonds in the amount of \$755,000.00 Building bonds of Independent School District No. 57, Lexington Public Schools.
- 34. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

Commissioners:

17-4765-R2	The Norman Transcript	\$ 3,000.00
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- 35. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

FY 16/17

General:

17-0005-R2	17-0329-CCJC2	17-0344-CCJC2	17-0356-B2A
17-0636-B2A	17-0862-CCJC2	17-1619-D2	17-2414-E2
17-2528-E2	17-2635-E2	17-2713-CCJC2	17-3294-SL2

Highway:

17-0093-T2A	17-0145-T2A	17-0162-T2A	17-0554-T2A
17-0933-T2A	17-1192-T2A	17-1395-T2A	17-1630-T2A
17-1681-T2A	17-1685-T2A	17-2058-T2A	17-2172-T2A
17-4139-T2A			

Fairgrounds:

17-0187-FG2

36. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

a. General Fund	\$	74,140.34
b. Highway Fund	\$	53,580.29
c. Health Fund	\$	35,069.83
d. Sheriff Jail Fund	\$	13,737.66
e. Sheriff Revolving Fund	\$	86,115.15
f. County Clerk Preservation Fund	\$	665.00
g. Fairgrounds Fund	\$	323.06

END OF CONSENT DOCKET.

F. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

G. Commissioner’s Discussions regarding County Business.

H. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

I. Executive Session for the purpose of discussing the following: Pursuant to 25 O.S. 307.B.1, Discussion on proposed employment, hiring, appointment, or promotion to the position of the Cleveland County Assessor to finish the term due to the pending retirement of David Tinsley effective June 30, 2017.

J. Action Regarding Executive Session on the following: Pursuant to 25 O.S. 307.B.1, regarding proposed employment, hiring, appointment, or promotion to the position of the Cleveland County Assessor to finish the term due to the pending retirement of David Tinsley effective June 30, 2017.

K. Executive Session for the purpose of discussing the following: Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.

L. Action Regarding Executive Session on the following:
Pursuant to 25 O.S. 307.B.4, regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.

M. Adjourn.

Filed and Recorded in the County Clerk's Office

May 26, 2017 @ 11:55 AM

Jimmy Belmon
County Clerk or Deputy
by Linda Atkins

